

How students can apply for Tuition Reimbursement

- ❖ Students will apply for Tuition Reimbursement

<https://www.bmwstepconnections.com>

View the “Graduate Training” Video for additional information.

1. Students will apply for tuition reimbursement under their profiles in Step Connections.

Click on Add reimbursement request:

Reimbursement Requests

[Add a Reimbursement Request](#)

Submitted	Last Updated	Manager Approval	Payment Status	Payment Date	DEMS ID	
07-02-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-02-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-02-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-08-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-08-2021	07-28-2021	Pending	Paid	07-26-2021	-	View
07-16-2021	07-16-2021	Pending	Paid	07-15-2021	-	View

Fill out the below request include your document and hit Submit:

Submit a Reimbursement Request

Manager Name

Manager Email

Manager Phone

Reimbursement Period

Start Date

Reimbursement Period

End Date

Comment

Attachment

No file chosen

Once you hit submit you can view your request look for the pending request with the most recent date:

11-02-2021 11-02-2021

Pending

Pending

Click on view:

Reimbursement Request Details	
Manager Approval	Pending
Payment Status	Pending
Manager Name	Lynne Boyd
Manager Email	Lynne.Boyd@BMWNA.com
Manager Phone	2018024503
Start Date	11/02/2021
End Date	10/31/2021
Comments	Applying for reimbursement
Attachment	bmw-group-logo-2019-cut.jpg
« Back to Profile	

At this point you will wait on your manger's approval.

If you have any issues/or concerns email: BMWFastTrack@bmwna.com