



# WESTERN STATES REGIONAL COUNCIL OF CARPENTERS

Representing Carpenters in Southern California, Nevada, Arizona, Utah, New Mexico, Colorado, Idaho, Montana, Wyoming, and Alaska

**Jacob Lopez**  
President

**Favian Guillen**  
Executive Secretary-Treasurer

**Doug Hicks**  
Vice President



## **Alaska Foreman and Steward Meeting** **Ground Rules effective January 2026**

- **If unable to attend a meeting:** Call your Local Union office assigned staff/representative
- **Non-attendance three (3) times in a row without an excuse:** You will be removed from the attendance invite at the discretion of the local
- **Foreman and Stewards:**
  - Must RSVP virtually via FORMS, and that will be e-mailed to you to ensure your participation
  - Dispatched to job as a Foreman/Steward or supply a contractor recommended letter or be approved by a Council Regional Manager
  - Must have UBC App and virtual TVC card (iPhone users Only)
  - Must have the Galaxy Digital and the Foreman/Steward Flowcode link
  - Must participate in the CUPP Program – 12 hours minimum annually
  - Attendees of Council meetings are to adhere to Health and Safety policies set forth by the Council Bylaws
  - May only attend one meeting per month
- **Steward Reports:** Must turn in Steward Report Card (make sure all information is legible)
- **Steward Meeting Report:** Must give a monthly report at Local Union Meeting
- **Meetings:** 12 Meetings will be held throughout the year
- **Start on time/end on time:** We follow job protocol. You should be seated 5 minutes before the meeting start time, and late attendees will be excused from the meeting.
- **Cell phones:** Are on silent mode for the duration of the meeting
- **Stipend:** To receive the stipend, you must participate in the meeting from start to finish
- Try to limit conversation to one speaker at a time and be courteous to anyone speaking
- Being a Foreman, Steward, Leader, and Mentor, you are required to set an example: on the job, at the Foreman/Steward meetings, at Local Union meetings, and any other form of communication (e.g. social media platforms) with the workforce or you will be excused from our meetings
- May be removed and/or excluded from the meetings at the facilitators' discretion
- Please inform the facilitator(s) before the start of the meeting if you need to leave early

---

### WESTERN STATES REGIONAL COUNCIL OF CARPENTERS

533 S. Fremont Ave., 10th Fl., Los Angeles, CA 90071

(213) 385-1457 | Fax: (213) 385-3759 | [www.wscarpenters.org](http://www.wscarpenters.org)

Alaska Locals: 1243, 1281, 2520 | Arizona Local: 1912 | California Locals: 91, 110, 619, 714, 818, 909, 951, 2159 | Colorado Local: 555

Idaho Local: 208 | Montana Local: 82 | New Mexico Local: 1319 | Nevada Locals: 971, 1977 | Utah Local: 801