

WELCOME NEW HIRE!



TWU LOCAL 577
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PRESIDENTS MESSAGE

BY CHRISTA GIFFORD, PRESIDENT

Welcome to the TWU family! We are happy that you are here and we can't wait to tell you more about the history of your Union and your Contract. Please take some time to familiarize yourself with the Contract before you get out on the line. Sections 19 and 20 are particularly important for New Hire Flight Attendants to navigate everyday life. You can find the Contract, as well as other helpful Union documents, on your iPad in FlyDesk. We are here to help, but you also must prepare yourself for your career as a Flight Attendant. Please feel free to reach out with any questions that you might have. Good luck in class and we will be talking to each other soon. Glad you're part of our family!

COMMITTEES

- **BENEFITS/FADAP**
- **CIVIL & HUMAN RIGHTS**
- **SOCIAL MEDIA**
- **FATIGUE/ASAP**
- **FLOC/MEMBERSHIP EDUCATION**
- **GOVERNMENT AFFAIRS**
- **GRIEVANCE**
- **HOTEL & TRANSPORTATION**
- **NEGOTIATION TEAM**
- **SAFETY, HEALTH & SECURITY**
- **SCHEDULING/PAYROLL**
- **UNIFORMS**
- **UREP/PROFESSIONAL STANDARDS**

For more information about committees
and how to get involved, visit:
WWW.TWU577.ORG

Sick Time

Although you will accrue 4 hours of sick time per month the attendance policy point system still applies. When calling out SICK or utilizing FMLA sick time should automatically be applied by payroll. If it is not be sure to submit a payroll JIRA.

Screenshot

Be sure to screenshot your awarded schedule as well as any assignment changes that are made (Gold days, trip trades, etc) this will assist with payroll/scheduling corrections as well as potential grievance evidence. The app 'Crew Lounge Connect' has proven to be useful to many FAs and is worth the small yearly fee.

Forward

Forward any pertinent emails to a personal email address (ie. Gmail) for future reference as company emails are only stored for 3 months.

GOLD Days

If you are on pure reserve you receive 6 GOLD days per month.

Use them as you cannot be assigned anything on those days and they do not roll over month to month.

Cancelled Trip

If your trip is cancelled you are placed on reserve for the original footprint of the trip. If you are assigned a trip, the new assignment must start and finish within the footprint of the previous trip. (Refer to F.3.ii in the CBA)

Phone Calls

You are NOT required to answer your phone if it is your day off or not during your duty period. While on duty, you are required to call back within 15 min

Meetings

If you are ever summoned to a meeting by your base supervisor or any other Allegiant Management you have the right to request a URep, via the Union. We always recommend having a Rep with you at any and every meeting.

Vacation Bidding

When bidding for vacation you can choose to use your allotted time into a week of flex time or a week of vacation. If you choose the flex day option, you can elect to use flex time which will be valued at the amount of the trip which was dropped to another FA or dropped into Open Time. At the end of the year, if you have flex time that was not utilized it will be paid out to you.



Questions/Concerns?

If you have any concerns or questions regarding scheduling, legalities or any other matter be sure to reach out to the corresponding Union representatives. We are here to help and any questions are welcomed. We are a team and knowledge is power.

Bidding

No matter how junior you are, ALWAYS bid for trips. All it takes is for one trip to be awarded to you during the bidding process in order for you to be considered a mixed line holder. As a mixed line holder you will get credited 3.5 for reserve days even if you don't get called. This makes a huge impact on your paycheck when compared to being pure reserve.

CRM

Communication is one of the most important aspects of being a Crew Member. If you are concerned, confused or would like more clarification on anything ask your fellow crew members (pilots included). Practicing good CRM can make the difference between a situation being escalated or settled. Make sure you are communicating with and listening to your fellow crew members.

Social Media

Please be sure to read the social media policy and keep this policy in mind when making any posts. Sometimes the things we write can be construed in a way we do not intend. In short, be mindful of everything you post.

Know the Contract

Read the CBA and understand what is in it. Knowledge is power and knowing what the contract states will help you. If you have any questions about sections of the contract or situations that may arise while on the line reach out to your Executive Board or a URep.