

DATE: \_\_\_\_\_

Please accomplish this form completely and legibly. Should there be any alterations, please inscribe your signature on the altered portions.

Form No. F/R-PX2000-18a

**I.D. CARD APPLICATION FORM**

Building / Village _____	<input type="checkbox"/> Unit/Lot Owner	<input type="checkbox"/> Other Occupant	Position: _____
Unit / Phase, Block & Lot _____	<input type="checkbox"/> Tenant / Lessee	<input type="checkbox"/> Employee	Position: _____
	<input type="checkbox"/> Authorized Representative		

**APPLICANT INFORMATION**

Last Name	First Name	Middle Name
Telephone Number	Mobile Number	Email address
Citizenship	Valid Government-issued ID Number (Passport is required for foreigners) / Date & Place Issued	

**CONTACT PERSON IN CASE OF EMERGENCY:**

Full Name	Relationship
Contact Number(s)	Address

**I.D. card application requirements**

- Filled-out I.D card application form
- Two (2) pcs 1"x1" I.D. photo
- Photocopy of any valid government-issued I.D. or company I.D.
- Payment of I.D. Fee of Php \_\_\_\_\_

**Additional requirements for Employees/Fit-Out workers: \***

- Photocopy of Brgy. Clearance (present original for verification)
  - Photocopy of Police/NBI Clearance (present original for verification)
- \*NOTE: Not needed if company I.D. has been provided*

By signing this ID Application Form, I hereby consent to the collection and processing of my personal data and other individuals identified herein, in accordance with such Privacy Policy as may be adopted by \_\_\_\_\_ and the Data Privacy Act of 2012. I further agree to be contacted by the representatives of \_\_\_\_\_ regarding any matter relating to my residence in the condominium as well as on latest developments in \_\_\_\_\_. I signify my conformity to the foregoing and certify that all information provided above are true and correct.

**For Tenants, Employees and Fit-Out Workers:**

Authorized by:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature over printed name of  
Unit Owner/Authorized Representative

Property Management Office	
Application received by:	Signature over printed name
Date:	
Approved by:	Signature over printed name of Building Manager
Date:	

Acknowledgement receipt	
ID card received by:	Signature over printed name
Date:	
ID card released by:	Signature over printed name
Date:	