



THE ENCLAVE ALABANG
 Daang Hari Road, Brgy. Almanza II, Las Piñas
 Managed by: Pro-Excel Property Managers, Inc

DATE: _____

Please accomplish this form completely and legibly. Should there be any alterations, please inscribe your signature on the altered portions. Form No. F/R-PX2000-18a

I.D. CARD APPLICATION FORM

Block No. _____	<input type="checkbox"/> Lot Owner	<input type="checkbox"/> Employee	Position: _____
	<input type="checkbox"/> Tenant / Lessee	<input type="checkbox"/> Worker	Position: _____
Lot No. _____	<input type="checkbox"/> Authorized Representative		

APPLICANT INFORMATION

Last Name	First Name	Middle Name
Telephone Number	Mobile Number	Email address
Citizenship	Valid Government-issued ID Number (Passport is required for foreigners) / Date & Place Issued	

CONTACT PERSON IN CASE OF EMERGENCY:

Full Name	Relationship
Contact Number(s)	Address

I.D. card application requirements

- | | |
|--|---|
| <input type="checkbox"/> Filled-out I.D. card application form | <input type="checkbox"/> Photocopy of Brgy. Clearance <i>(present original for verification)</i> |
| <input type="checkbox"/> Two (2) pcs 1"x1" I.D. photo | <input type="checkbox"/> Photocopy of Police/NBI Clearance <i>(present original for verification)</i> |
| <input type="checkbox"/> Photocopy of any valid government-issued I.D. or company I.D. | <input type="checkbox"/> Drug Test Result <i>(performed by accredited Clinic/s of DOH)</i> |
| <input type="checkbox"/> Payment of I.D. Fee of Php _____ | |

By signing this ID Application Form, I hereby consent to the collection and processing of my personal data and other individuals identified herein, in accordance with such Privacy Policy as may be adopted by The Enclave Alabang and the Data Privacy Act of 2012. I further agree to be contacted by the representatives of The Enclave Alabang regarding any matter relating to my residence in the subdivision as well as on latest developments in The Enclave Alabang. I signify my conformity to the foregoing and certify that all information provided above are true and correct.

For Tenants, Employees and Workers:

Authorized by:

Signature of Applicant

Signature over printed name of Lot Owner/Authorized Representative

Property Management Office	
Application received by:	
	Signature over printed name
Date:	
Approved by:	
	Signature over printed name of Village Manager
Date:	

Acknowledgement Receipt	
ID card received by:	
	Signature over printed name
Date:	
ID card released by:	
	Signature over printed name
Date:	