

DAVID KALK

(864) 525-4360

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EDUCATION

**Master of Education,
Technology in Education**
Lesley University - 2012

**Bachelor of Science,
Industrial Technology Education**
Clemson University - 2003

SKILLS

Collaboration

Communication

Critical Thinking

Detail-Oriented

Educational Leadership

Problem-Solving

Teacher Training

Troubleshooting

CERTIFICATIONS

ClassLink RosterServer
Professional

ClassLink LaunchPad Expert

ClassLink Management Console
Expert

ClassLink Analytics Associate

ClassLink Security Awareness
Scholar

Google Certified Education,
Level 1 & 2

AVID - Digital Teaching and
Learning

WORK EXPERIENCE

DISTRICT INSTRUCTIONAL TECHNOLOGY COACH

Spartanburg District Five | July 2016 - Present

Led the redesign of our Access Management System, ClassLink, to improve the user experience for teachers, students, and staff.

- Organized resources in managed folders.
- Developed curated app libraries to provide a customizable experience for the end-user.
- Created and updated the list of websites, apps, and resources allowed and blocked in the district.
- Built Single Sign On apps in ClassLink, and used RosterServer to ensure students and teachers received the needed applications.

Built and maintained a website for teachers, students, and parents, providing a single resource for technology training, support, and information.

- Created video tutorials with visual and audio instructions using Camtasia.
- Created technical documentation guides using Snagit.

Partnered with the District Curriculum and Instruction team to create a cohesive message focusing on technology, authentic learning experience, and core classroom instruction.

- Conducted goal-oriented classroom demonstration lessons and observations, identifying specific feedback for teachers.
- Worked with individuals and small groups of teachers to provide job-embedded coaching.

Collaborated with other Instructional Technology team members to evaluate existing instructional technologies and establish a plan for continuing professional development for district teachers.

Planned, organized, and managed our annual district-wide staff professional development day.

Spearheaded the writing of our district technology plan with other Instructional Technology team members.

Provided "just-in-time" technical assistance to staff for technology issues.

During the COVID-19 Pandemic, supported our Virtual Academy teachers, students, and parents by integrating with the IT team to respond to calls on our tech support hotline and answering tech tickets.

DISTRICT TECHNOLOGY TRAINER

Spartanburg District Five | June 2014 - June 2016

CAREER & TECHNOLOGY EDUCATION TEACHER

James F. Byrnes High School | July 2006 - June 2016

INDUSTRIAL TECHNOLOGY EDUCATION TEACHER

Florence Chapel Middle School | August 2004 - June 2006