

Apply for Tuition Reimbursement (FastTrack Graduates Only)

FastTrack graduates who gain employment with a BMW/MINI dealer center can apply for tuition reimbursement through BMW STEP connections website.

<https://www.bmwstepconnections.com/>

1. Successfully complete and graduate the BMW FastTrack program.
2. Complete, sign and email W9 form to the BMW STEP Specialist.
3. Complete, sign and email tuition reimbursement agreement to the BMW STEP Specialist.
4. Gain employment at a BMW dealer center.
5. Log into www.bmwstepconnections.com and access your profile.
6. Enter employment information into your profile.
7. Profile must have accurate mailing address and contact information for tuition payments to be sent to.
8. Click on add reimbursement request.

Reimbursement Requests

[Add a Reimbursement Request](#)

Submitted	Last Updated	Manager Approval	Payment Status	Payment Date	DEMS ID	
07-02-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-02-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-02-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-08-2021	07-28-2021	Pending	Paid	07-27-2021	-	View
07-08-2021	07-28-2021	Pending	Paid	07-26-2021	-	View
07-16-2021	07-16-2021	Pending	Paid	07-15-2021	-	View

9. Fill in each field accurately.
10. Click submit.

Submit a Reimbursement Request

Manager Name	<input type="text"/>
Manager Email	<input type="text"/>
Manager Phone	<input type="text"/>
Reimbursement Period Start Date	<input type="text"/>
Reimbursement Period End Date	<input type="text"/>
Comment	<input type="text"/>
Attachment	<input type="button" value="Choose File"/> No file chosen
	<input type="button" value="Submit"/>

11. Your pending requests will now appear.
12. Click on view to see details.

11-02-2021	11-02-2021	Pending	Pending	<input type="button" value="View"/>
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Reimbursement Request Details

Manager Approval

Pending

Payment Status

Pending

Manager Name

Lynne Boyd

Manager Email

Lynne.Boyd@BMWNA.com

Manager Phone

2018024503

Start Date

11/02/2021

End Date

10/31/2021

Comments

Applying for reimbursement

Attachment

[bmw-group-logo-2019-cut.jpg](#)

[« Back to Profile](#)

13. An email will be sent to your manager for employment verification.
14. Tuition reimbursement checks will be mailed quarterly to the address in your profile.
15. If attending BMW STEP program after graduating FastTrack, you are entitled to your tuition reimbursement payments after successfully graduating STEP and gaining employment at a BMW/MINI dealer center.
16. Repeat this process quarterly for each payment request until you have reached your maximum payout. See tuition reimbursement agreement for details.
17. Questions email – bmwfasttrack@bmwna.com