

PACKAGE RECEPTION



Announcing Package Concierge: A New Service for Handling Packages!

- **To Register:** You will receive an email with your username. Use the link provided to create your PIN and register for your account.
- **Package Notification:** You will receive instant notification when a package has been delivered via, email, text message, push notification and/or phone call.
- **To Retrieve a Package:** Enter your username or scan your key fob or barcode. Then enter your PIN. All lockers containing your packages will automatically open.



Download the free mobile app for on-the-go account management!



For assistance call 888.989.7225 or email support@packageconcierge.com

Package Concierge offers you the convenience of having your packages delivered securely with 24/7 access

How it works:



Place an order



Carrier delivers the package in less than eight seconds



Instant notification of delivery is received by resident



Resident is able to retrieve package 24/7 with barcode, key fob, or username

packageconcierge.com

PackageConcierge is a secure package locker delivery system. Carriers will bring your packages to the mailroom adjacent to the leasing office. They will deliver the package to a locker under your name. You will be notified of its arrival with a text and/or email. Retrieve your package using your username and PIN code 24/7 at your convenience! To register, you must enable billing and enter your card information. You will not be charged for storage fees unless the package has been waiting for over 5 days. Please notify Package Concierge ahead of time if you will be away for a while, and they can pause storage fees for you. The daily storage fee for overdue packages is \$3.00. If the lockers are full, your package will be delivered to your door.

