

## UBC DEPARTMENT OF EDUCATION AND TRAINING

# UBC SIGNATORY CONTRACTOR: FUNDAMENTAL EDUCATION AND TRAINING



### Who is Eligible?

The UBC Signatory Contractor: Fundamental Education and Training program is open to journey-level members in good standing, with at least 5 years of field experience, who have completed the UBC Journey-Level program. Participants should be members who have expressed interest in taking their commitment with the UBC to the next-level by starting their own business as a signatory contractor.

### Program Description:

This program is designed for members who have a desire to start their own company as a signatory contractor. After successful completion of the program, participants will have a solid understanding of the responsibilities and privileges of being a UBC Signatory Contractor.

Participants will learn strategies to develop their company vision, define core values that align with the Brotherhood, and understand techniques to assist with strategic plans, including financial systems review, budgets, and procedures. We will define benchmarks for best in class and discuss continuous personal and business improvement.

### Program Objectives:

- Develop your Company Vision
- Define Company Core Values
- One Year Business Plan and Five Year Strategic Plan
- Generate a One Year Budget
- Financial Systems Review and Tune Up
- Document your Systems and Procedures
- Benchmark the Company against Best in Class
- Construct a Financial Scorecard
- Review and Update Employee Responsibilities and Compensation
- Revisit Continuous Personal and Business Improvement



The UBC Department of Education and Training is the architect behind training UBC employees and members in skills to be successful on and off the jobsite. The DET aligns education, training, and development of members and employees with the mission of the Brotherhood. By focusing on developing Growth, Skill & Professionalism, and Organizational Effectiveness, the DET is creating the foundation for the UBC to achieve its goal of securing the future of working carpenters by achieving 70% or more market share.



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