

Community Assistance Programs

# ARE YOU LOOKING FOR A CAREER IN SECURITY?

## EARN WHILE YOU LEARN

YOU WILL RECEIVE →

- **FREE TRAINING**
- **ALL EXPENSE PAID TRAINING**
- **TRANSPORTATION AND FEES**
- **JOB PLACEMENT ASSISTANCE**

REQUIREMENTS:

- **MUST BE AT LEAST 18 YEARS OLD OR OLDER**
- **MUST HAVE HIGH SCHOOL DIPLOMA/ G.E.D**
- **MUST HAVE A CLEAN BACKGROUND**
- **MUST PASS A DRUG TEST**

\*CAPs pays for Fingerprints, Uniforms & PERC Card



REGISTER NOW

(773)568-1782

[WWW.CAPSINC.ORG](http://WWW.CAPSINC.ORG)

# COMMUNITY ASSISTANCE PROGRAMS

*Creating a Strong Community Workforce*



## JOIN OUR WORK READINESS TRAINING PROGRAM

**DO YOU RECEIVE TANF BENEFITS?  
ARE YOU LOOKING FOR EMPLOYMENT?**

**WE PROVIDE JOB TRAINING,  
CASE MANAGEMENT,  
SUPPORTIVE SERVICES & MORE**

**\*Ask your DHS Case Worker for referral to CAPs\***

**CHATHAM LOCATION**  
200 E. 75TH ST  
CHICAGO IL 60619  
(773)250-6903

*Orientation held every 1st Monday of the Month*



**WWW.CAPSINC.ORG**

**ROSELAND LOCATION**  
11717 S HALSTED ST  
CHICAGO IL 60628  
(773) 568-1782

*Orientation held every 3rd Monday of the Month*

# Illinois workNet<sup>®</sup> works for you.



Training



Jobs



Services



773-568-1782  
 11717 S. Halsted St  
 Chicago IL , 60628



[illinoisworknet.com](http://illinoisworknet.com)

*Helping you reach your career, training, and employment goals.*

# COMMUNITY ASSISTANCE PROGRAMS

*'Creating a Strong Community Workforce'*

## OUR LOCATIONS



### **CAPs at Roseland**

11717 S. Halsted St  
Chicago IL 60628  
(773) 568-1782



### **CAPs at Chatham**

200 E. 75th St Ste 100  
Chicago IL 60619  
(773) 250-6903



### **CAPs at Mid-South**

4314 S. Cottage Grove Ave  
Chicago IL 60653  
(773) 250-6903



### **CAPs at DuPage**

2525 Cabot Dr, 3rd Fl  
Lisle IL, 60532  
(630)799-1075



### **"By Appointment Only"**

### **CAPs at Prairie State College**

202 S. Halsted, Rm 115  
Chicago Heights IL 60411  
(773)568-1782

### **"By Appointment Only"**

## Orientation Schedule

Chatham Location: Every 1st Monday of the Month.

Roseland Location: Every 3rd Monday of the Month

For Mid-South, DuPage & Prairie State College Locations:

Please call for orientation schedule at (773)568-1782



[www.capsinc.org](http://www.capsinc.org)



COMMUNITY ASSISTANCE PROGRAMS

# PAID JOB TRAINING

COOK COUNTY & STATEWIDE

Are you between 16-24 years of age?

*Join our CAPs Youth in Care Training Program*

- Work Readiness
- Paid Training
- On the Job Training
- Earn Certificates/Credentials
- Life Skills Training
- Subsidized Work Assignments
- Career Pathways
- Group discussions
- Mentoring
- And More!



SCAN ME

**ARE YOU INTERESTED?**

**CALL US AT (773) 568-1782 TO SIGN UP!**



11717 S. Halsted St. Chicago IL 60628  
Visit Us @ [www.capsinc.org](http://www.capsinc.org)

\*Sponsored by the Department of Children and Family Services



# SENIOR EMPLOYMENT PROGRAM

"Creating a Strong Community Workforce"

## Why Choose SCSEP?



### Eligibility

- Must Attend Orientation
- Be at Least 55 years or older
- Resident of Cook or DuPage County in Illinois
- Be unemployed & Low Income
- Able to Work/ Train 20 hours per week
- Veterans & Spouses are priority



### Program Benefits

- Transition to the employment you want
- Earn \$/ per hour up to 20 hours

## We're also Looking for Non-Profit Employers

- Must have a 501(c)(3) designation
- Offer Meaningful Employment Opportunities

**Register Now**  
**(773)568-1782**

[www.capsinc.org](http://www.capsinc.org)

# COMMUNITY ASSISTANCE PROGRAMS

## Re-Entry Assistance

We provide support to citizens returning to our communities after being released. If you or someone you know has a criminal background and would like help getting a job and identifying a career path.



### Why Choose Us

Community Assistance Programs (CAPs) is an Illinois not-for-profit organization. Our goal is to be efficient and effective in placing the targeted population in employment with a livable wage. The objective is to utilize our seamless service delivery system designed specifically for the population to be successful in job placement with a career and pathway to self-sufficiency.

We have extensive partnerships with background-friendly employers and community programs to support your reentry.

### We Provide

- Free Training & Certifications
- Paid Hands on Training. Earn up to \$15.40/ per hour.
- Transportation Support such as Bus & Gas Cards
- Uniform Assistance
- Job Preparation Skills including Resume Writing , Interviewing skills, Career and Job Search Strategies.

**ALL OF OUR SERVICES ARE AT NO COST TO YOU !!!!**

MORE INFORMATION CALL US AT:

 (773)568-1782



 askus@capsinc.org

 www.capsinc.org

## Community Assistance Programs

# Paid Work Experience to Start Your Career Path



### ELIGIBILITY REQUIREMENTS

- BETWEEN THE AGE OF 16-24
- MUST BE AN ILLINOIS RESIDENT
- ELIGIBLE TO WORK IN THE U.S
- WANT TO EARN DIPLOMA OR G.E.D
- HAVE AN RISK FACTOR THAT MAKES IT HARD TO GET OR KEEP A JOB.

**DON'T WAIT,  
SPACES ARE LIMITED SO  
APPLY TODAY!!!!**



### BENEFITS

- EARN MONEY
- GET EXPERIENCE
- LEARN JOB SKILLS
- TURN YOUR WORK EXPERIENCE INTO A PERMANENT JOB

### ALSO LEARN ABOUT:

- CAREER PLANNING
- WORKPLACE SKILLS
- INTERVIEWING SKILLS
- RESUME WRITING
- JOB SEARCH TECHNIQUES
- APPLYING FOR JOBS

**COMMUNITY ASSISTANCE PROGRAMS**  
CAPs at Roseland    CAPs at Chatham  
11717 S. Halsted St.    200 E. 75th St.  
Chicago IL, 60628    Chicago IL, 60619

Office Number: (773) 568-1782  
Email Us At: [askus@capsinc.org](mailto:askus@capsinc.org)



For more information, please visit  
[www.capsinc.org](http://www.capsinc.org)





Want to  
work with  
Children?



# CHANGE FUTURES WITH A CAREER IN CHILD CARE

## REQUIREMENTS

- ✓ MUST BE 18-24 YEARS OLD
- ✓ LOW INCOME & ILLINOIS RESIDENT
- ✓ MUST HAVE SOCIAL SECURITY CARD, STATE ID AND BIRTH CERTIFICATE
- ✓ MUST HAVE AN HIGH SCHOOL DIPLOMA OR G.E.D
- ✓ PAID ON THE JOB TRAINING

*Obtain your CDA at No Cost to you!*



REGISTER TODAY



CHANGING FUTURE  
**cap**<sup>s</sup>



(773)568-1782  
[www.capsinc.org](http://www.capsinc.org)

# START A NEW CAREER IN HEALTHCARE?

Join Our  
Certified Nursing Assistance  
Training Program  
**at No Cost to You!**

## REQUIREMENTS

- MUST BE AT LEAST 18 YEARS OLD OR OLDER
- HAVE A HIGH SCHOOL DIPLOMA OR G.E.D.

## YOU WILL RECEIVE:

- FREE TRAINING AND LICENSURE
- ALL EXPENSE PAID TRAINING WITH  
TRANSPORTATION AND FEES
- JOB PLACEMENT ASSISTANCE

cap



SCAN  
ME 



**REGISTER TODAY (773)568-1782**

**[www.capsinc.org](http://www.capsinc.org)**

Sponsored by



**ILLINOIS WORKS**



# Illinois Works Pre-apprenticeship Program

Are you interested in a career in Construction and the Building Trades?

Illinois Works' **FREE** Pre-apprenticeship program can prepare you to successfully transition to a Department of Labor registered apprenticeship in the trades!

**For More Information, Contact:**



COMMUNITY ASSISTANCE PROGRAMS

Office# (773)568-1782

Email: [askus@capsinc.org](mailto:askus@capsinc.org)

[www.capsinc.org](http://www.capsinc.org)

## Target Audience

- All Illinois residents are welcome with an emphasis on women, people of color and veterans

## Program Offers

- Classroom Instruction
- Wrap-Around Services
- Student Support Services
- Stipends
- Industry Recognized Certifications (NCCER/NABTU, OSHA, First Aid/CPR)

## Eligibility Requirements

- Minimum Age of 18 Years Old
- Possess a High School Diploma/GED/HSET
- Illinois Resident

If qualifications of every candidate without regard to race, color, religion, sex, disability, age, creed, ancestry, gender identity, national origin, sexual orientation, or genetic information Illinois Works is committed to providing equal and equal opportunity, non-discriminatory access to its facilities, its services, programs, and activities.



**Illinois**  
Department of Commerce  
& Economic Opportunity  
*J.B. Pritzker, Governor*

Sponsored By



**ILLINOIS WORKS**



## PROGRAM OFFERS

- PAID CLASSROOM INSTRUCTION
- CASE MANAGEMENT SERVICES
- PAID ON-THE-JOB TRAINING
- INDUSTRY RECOGNIZED CERTIFICATIONS (CPR/FIRST AID, OSHA, NCCER)

## ELIGIBILITY REQUIREMENTS

- MINIMUM AGE OF 18 YEARS OLD
- HIGH SCHOOL DIPLOMA OR G.E.D
- ILLINOIS RESIDENT

## **PRE-APPRENTICESHIP PROGRAM**

Are you interested in a Career in Construction and the Building Trades?

Illinois Works' FREE Pre-Apprenticeship program can prepare you to successfully transition to an Illinois Registered Apprenticeship in the trades!

\*All qualified applicants will receive consideration without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status or genetic information. Illinois Works is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in its services, programs and activities.



“ **Creating A Strong  
Community WorkForce** ”

### VISIT US AT:

COMMUNITY ASSISTANCE PROGRAMS  
1177 S HALSTED ST  
CHICAGO IL 60628  
(773)568-1782  
[www.capsinc.org](http://www.capsinc.org)



SCAN ME



**FOR MORE INFORMATION , CONTACT**  
Community Assistance Programs  
[askus@capsinc.org](mailto:askus@capsinc.org) & [landerson@capsinc.org](mailto:landerson@capsinc.org)



**Illinois  
Department of Commerce  
& Economic Opportunity**  
Illinois' Premier Economic Development Agency

COMMUNITY ASSISTANCE PROGRAMS



# Aging UNBOUND

**Food | Games | Live Activities | Giveaways  
| Music | Prizes | and more.**

*with Special Guests*

**FREE EVENT**

**MAY 25TH , 2023**

**10.00 AM - 02.00 PM**

**COMMUNITY ASSISTANCE PROGRAMS  
11717 S. HALSTED ST.  
CHICAGO, IL 60628**



**OLDER  
AMERICANS  
MONTH**



AGING UNBOUND, MAY 2023



**Center for  
Workforce Inclusion**  
powering opportunity for older adults

FOR MORE INFORMATION:

We are pleased to introduce the Illinois Criminal Justice Information Authority's (ICJIA) Violence Prevention Program at CAPs. This program aims to reduce violence in communities across Illinois and support those affected by violence. This unique opportunity helps to make a difference in communities and support those affected by violence. As a job seeker, you may be interested in the opportunities available within this program. ICJIA is actively seeking individuals with a passion for creating safer communities and reducing the impact of violence on individuals and families. We will provide training, and support expenses such as bus passes, gas cards, and subsidized wages to individuals that join this program. If you're interested in learning more about this program and available job opportunities, Please visit one of our program offices or contact us at (773) 568-1782.

## CHECK OUT OF PROGRAMS

### Pre-Apprenticeship Program

Are you interested in a Career in Construction and Building Trades? Illinois Works provides a Free Pre-Apprenticeship program that can prepare you to a successful transition to an Illinois Registered Apprenticeship in trades. For More Information contact us at (773) 568-1782



### Security Training Program

Are you interested in a Career in Security? Our course will prepare you to meet the entry-level job requirements of an unarmed security officer. Students will receive training that includes the latest developments in the security field at no cost to you. For More Information contact us at (773) 568-1782



### Healthcare Training Program

Are you interested in a Career in Healthcare? Earn your Credential at no cost to you. Upon successful completion of all components of the program, passing the State's competency exam you will be recognized as a Certified Nursing Assistant (CNA) For More Information contact us at (773) 568-1782



### Childcare Training Program

Are you interested in a Career in Childcare? Earn your Child Development Associate (CDA) Credential at no cost to you. Earning your CDA is a key piece of becoming a qualified, exceptional teacher to young children. For More Information contact us at (773) 568-1782



### SCSEP Program

The Senior Community Service Employment Program (SCSEP) is a community service and work-based job training program for older Americans. SCSEP participants gain work experience in a variety of community service activities at non-profit and public facilities, including schools, hospitals, day-care centers, and senior centers. For More Information contact us at (773) 568-1782



### Re-Entry Program

We provide support to citizens returning to our communities after being released. If you or someone you know has a criminal background and would like help getting a job, breaking barriers and identifying a career path. Give us a call.



### Summer Youth Programs

We're currently seeking motivated and enthusiastic young people to join our team. As part of our program, you'll have the chance to learn new skills, work with a great team, and make a positive impact in your community. If you're between the ages of 18 and 24, head to [www.onesummerchicago.org](http://www.onesummerchicago.org) to learn more and apply today! Don't miss out on this incredible opportunity!



### Simple resume writing tips to help you stand out

- Highlight your achievements in your resume.
- Include your name, phone number, email address, city, and state.
- Keep your resume short and direct.
- Focus on transferable skills if you lack experience.
- Go beyond your work history, and include all relevant experience.
- Don't worry too much about gaps in your résumé.
- Proofread and double-check the formatting
- Highlight relevant skills and experiences.
- Use the right language to stand out.

### Interview Preparation and Advice

Remain confident at all times during the interview. Sit up straight and do not sit on the edge of your chair, as this posture tend to make you slump over eventually and you will begin to lose your confidence if you are not positioned correctly. Sitting straight up will exude confidence and will keep you grounded and answering your questions with ease and without hesitation.



Join our team and help make a difference in people's lives! We're hiring for Customized Training Coordinator and Job Readiness Coordinator positions with a starting salary of \$45k and up. As a member of our team, you'll have the opportunity to empower youth, individuals, and communities through innovative job training and career readiness programs. Apply now and be a part of something meaningful! Email Resumes to [askus@capsinc.org](mailto:askus@capsinc.org)



Hey, Chicago youth! Are you looking for an exciting opportunity to gain valuable work experience this summer? Look no further! Community Assistance Programs (CAPs) is thrilled to be participating in the One Summer Chicago program and we're currently seeking motivated and enthusiastic young people to join our team. As part of our program, you'll have the chance to learn new skills, work with a great team, and make a positive impact in your community. If you're between the ages of 18 and 24, head to [www.onesummerchicago.org](http://www.onesummerchicago.org) to learn more and apply today! Don't miss out on this incredible opportunity!

## PROGRAM OFFICES

CAPs at Chatham  
200 E 75th St. #100  
Chicago IL 60619  
(773)250-6903

CAPs at Roseland  
11717 S. Halsted St.  
Chicago IL 60628  
(773)568-1782

## SATELLITE OFFICES (BY APPOINTMENT ONLY)

CAPs at Mid-South  
4314 S. Cottage Grove Ave.  
Chicago IL, 60653  
(773)568-1782

CAPs at Du Page  
2525 Cabot Dr. 3rd FL.  
Lisle IL, 60532  
(773)568-1782

CAPs at Prairie State College  
202 S. Halsted Rm 115  
Chicago Heights IL, 60411  
(773)568-1782



"SUCCESS IN YOUR JOB SEARCH IS NOT JUST ABOUT FINDING A JOB, BUT ABOUT FINDING THE RIGHT JOB THAT ALIGNS WITH YOUR PASSIONS, STRENGTHS, AND VALUES. KEEP SEARCHING, STAY FOCUSED, AND NEVER SETTLE FOR ANYTHING LESS THAN WHAT YOU TRULY DESERVE."





# YOUTH EMPLOYMENT PROGRAMS

JOBS, INTERNSHIPS & TRAINING AVAILABLE AT NO COST TO YOU !

**FREE PROGRAMS FOR UNEMPLOYED YOUTH**

**EARN WHILE YOU LEARN !!!**

### WHAT WE OFFER:

- TRANSPORTATION (BUS & GAS CARDS)
- ON THE JOB TRAINING
- CAREER DEVELOPMENT SKILLS
- PAID INTERNSHIPS
- PRE-APPRENTICESHIP PROGRAMS
- WORK READINESS WORKSHOPS
- RESUME PREPARATION & INTERVIEW SKILLS
- JOB PLACEMENT ASSISTANCE
- SUPPORTIVE SERVICES AND MORE.....

**JOIN NOW**



### PROGRAM REQUIREMENTS

- Youth 17 -24 years old
- Cook County Resident
- NO High School Diploma /G.E.D. Required
- Unemployed/ Underemployed
- Must Attend Orientation

**"Your Future is Destined for GREATNESS"** youth career pathways



[www.capsinc.org](http://www.capsinc.org)

200 E 75TH ST #100  
CHICAGO IL 60619  
(773)250-6903

11717 S Halsted  
Chicago IL 60628  
(773)568-1782

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